



**MONAD
UNIVERSITY**
Established by UP State Govt. Act 23 of 2010
& U/S 2 (f) of U.G.C. Act 1956

Programme: B.Lib.I.Sc.
Course Name: Library and Society
Course Code: BLIS-111
Assignment No: 1
Due date of submission: 11.09.2017

Instructions

1. Write the responses to the assignment in your own handwriting.
2. Submit the responses to your HoD within the due date.
3. Write your Name, Programme and Enrollment No. clearly at the top of page.

Q.1

- a) As you are aware of changing concept of library. If yes, write the functions of library services.
- b) Do you know five laws of library science? If yes then explain the importance of these laws in library.

Q.2

- a) You already know about library education in India and U.K. Then explain library legislation in India.
- b) Do you know about Types of libraries? If yes then explain national library of India?



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Programme: B.Lib.I.Sc.
Course Name: Library Management
Course Code: BLIS-112
Assignment No: 1
Due date of submission: 11.09.2017

Instructions

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Q.1

- a) Do you know about administration management? If yes then write its organization structure and elaborate.
- b) You already know about functions of various sections of library. If yes then explain the importance, principles and TQM of Library budget.

Q.2

- a) As you are aware of Personnel management. Then explain.
- b) Do you know about staff formula and staff manual? If yes then explain the library rules and regulations.



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Programme: B.Lib.I.Sc.
Course Name: Library Classification
Course Code: BLIS-113
Assignment No: 1
Due date of submission: 11.09.2017

Instructions

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Q.1

- a) Discuss the need and purpose of Classification.
- b) Explain the five fundamental categories of CC.

Q.2

- a) Write the main classes of DDC and CC.
- b) Write a short note on any three of the following:
 - i. Subject device
 - ii. Relative index
 - iii. Common isolates
 - iv. Arrays



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Programme: B.Lib.I.Sc.
Course Name: Library Automation
Course Code: BLIS-114
Assignment No: 1
Due date of submission: 11.09.2017

Instructions

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2. Submit the responses to your HoD within the due date.
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Q.1

- a) Explain the 5th generation of Computer.
- b) Define the Input and Output Devices of Computer.

Q.2

- a) Discuss the importance of computer in library.
- b) Do you know about the Library Automation? If yes, explain the basic requirements of Library Automation.