

PROCEDURE FOR VERIFICATION

1. It is to apprise to all the students that verification procedure will be as mentioned in succeeding paragraphs.
2. **Submission of Documents.** Student will submit the following original documents in department of verification :-
 - a) Original ID Proof.
 - b) Four Photographs (recent passport size).
 - c) Original Fee Slip.
 - d) Student's Identity card (Original).
3. **Mode of Payment of Verification Fee.** Student seeking verification is required to submit Rs.5000/-(rupees five thousand) as "Verification Fee". This fee will be submitted in cash / Demand Draft in favour of the "Monad University".
4. **Time for Verification after submission of Documents.** Minimum 15 days from the date of submission of application, submission of documents mentioned in para 2 above and verification fee of the mentioned amount . The time/day for verification will commence from the day of encashment of fee in the University's account.
5. It is also mentioned that incase of submission of incorrect documents ,the University has the right to not to proceed with the process of verification . In such case verification fee will not be refunded.

(Registrar)
Monad University